



VACANCIES

Amacebo Project Services, a specialist project management company with offices in South Africa and Botswana (Gaborone) is on a growth path having secured a long term Project Management and PMO Set-up contract in Botswana with a major Client.

To also further our service offerings we are recruiting a limited number of local trainee Engineers, Technicians or other Project Management related qualified or experienced staff who have **extensive mega projects experience**, to train and develop to ensure a legacy to both our Client and the country.

Applicants should have extensive Electrical (HT) Mechanical, Civils, and Structural in Rail, Infrastructure, Power or Commercial project experience, specifically on Government or State Owned Enterprises in Africa; and only candidates that meet the minimum qualifications and experience need apply. Local citizens preferred

APPLICATIONS TO: bonni@amacebo.com

CLOSING DATE: 24th APRIL 2015

Position Title	Minimum Qualifications	Preferred Qualifications	Other Requirements	Minimum Number of Years' Experience on Mega Projects	Location
Programme Manager x 1	A National Higher Diploma in Engineering field <u>plus</u> Project Management Qualification <u>plus</u> Graduate Programme in Management <u>plus</u> ECSA Registration as Professional Engineer	BTech / Degree / National Higher Diploma in Engineering field <u>plus</u> Project Management Qualification <u>plus</u> Graduate Programme in <u>plus</u> ECSA Registration as Professional Engineer	Registration with an internationally recognised Project Management Association or Institute	15 years as Project Director / Programme Manager / Senior Project Manager	Gaborone and or South Africa (Full-time)
PMO Specialist x 1	A National Higher Diploma in Engineering field plus formal training qualification in Primavera P6	BTech / Degree / National Higher Diploma in Engineering field <u>plus</u> formal training qualification in Primavera P6	Either registered PgMP or have been evaluated by PMI Panel Review and accepted to sit for PgMP exam before July 2015	20 years as Project Controls Manager or PMO Lead <u>plus</u> at least 15 years on Primavera P6 implementation.	Gaborone and or South Africa (Full-time)
Project Leader x 1	A National Higher Diploma in Engineering field <u>plus</u> Project Management Qualification <u>plus</u> Graduate Programme in Management <u>plus</u> ECSA Registration as Professional Engineer	BTech / Degree / Diploma in Engineering field <u>plus</u> Project Management Certificate or Diploma	Registration with an internationally recognised Project Management Association or Institute; other Engineering related registration with recognised body	10-15 years as Project Senior Project Manager / Project Manager	Gaborone (3 year contract position)
Senior Planner x 1	Diploma in Project Management <u>plus</u> Primavera P6 Certificate	BTech / Degree / Diploma in Management <u>plus</u> Diploma in Project Management <u>plus</u> Primavera P6 Certificate	Proficient or Expert on Primavera P6 and MS Projects Software	5 years as Lead Planner / Scheduler; and 5 years as Planner / Scheduler	Gaborone and or South Africa (Full-time)
Contracts Manager x 1	Diploma in Engineering <u>plus</u> formal qualification in Management	BTech / Degree / Diploma in Engineering <u>plus</u> formal qualification in Management	Experience in FIDIC / NEC3 / World Bank contracts; <u>plus</u> claims management and dispute resolution	15 years as Project / Contracts Manager; and 5 years as Site / Construction Manager	Gaborone and or South Africa (Full-time)
Support Engineer (Electrical) x 1	BTech / Degree / Diploma / National Higher Diploma in Electrical Engineering (Heavy Current) <u>plus</u> ECSA Registration as Professional Engineer	BTech / Degree / Diploma in Engineering field <u>plus</u> ECSA and SAIEE Registration	Extensive experience in Power Generation / Transmission / Distribution systems (400kV-11kV)	10-15 years as Engineering Manager / Senior Project Engineer / Project Engineer	Gaborone and or South Africa (Part-time)
Cost Engineer x 1	Diploma in Engineering (Civil / Electrical / Structural) <u>plus</u> formal qualification in Estimating / Design Software	BTech / Degree / Diploma in Engineering (Civil / Structural / Electrical) <u>plus</u> formal qualification in Estimating / Design Software	Registered as a Professional Engineer / Technologist; <u>plus</u> ability to read engineering drawings; do material take-off's from drawings; BoQ's; and Payment Certification	15 years as Project / Contracts Manager; and 5 years as Site / Construction Manager	Gaborone and or South Africa (Part-time)
Quality Managers x 2	Accredited Trade Tested Technician (Electrical / Mechanical / Civils) <u>plus</u> minimum 1 off Specialised Quality Management Certificates	Diploma in Engineering field <u>plus</u> minimum 1 off Specialised Quality Management Certificates (Ability to develop and implement Quality Control Procedures; Quality Dossiers; Commissioning Plans; etc and to manage FAT's	5-10 years as Quality Inspector / Technician / Manager as Engineering Manager, Technician or Engineer in Quality	Gaborone and or South Africa (Part-time)
Senior Document Controller / Office Manager x 1	Completed Matric of O levels <u>plus</u> formal training in Primavera P6 and or Document Management Systems	Administration / Business / Human Resources Degree, Diploma or Certificate <u>plus</u> formal training in Document Management Systems	Ability to develop and implement Document Management Procedures, Flowcharts, and Systems in-line with Primavera P6 EPPM module; and manage office.	10-15 years as Senior Document Controller/ Office Manager	Gaborone (3 year contract)
Assistant Document Controller x 1	Completed Matric of O levels <u>plus</u> formal training in Primavera P6 and or Document Management Systems	Administration / Human Resources Degree, Diploma or Certificate	Computer Literate in MS Office and ability to develop and implement documents as per PM Bok; and to manage Payroll and HR matters	10-15 years Senior Manager	Gaborone – Local citizens only (3 year contract)
PMO IT Support Engineer x 1	BTech / Degree / Diploma in Information Technology	BTech / Degree / Diploma in Information Technology	Ability to set-up and maintain IT systems (infrastructure and hardware) and software in support of the Project Management Office.	1-5 years' experience in IT systems (infrastructure and hardware) and software (Microsoft, Payroll, Servers,	Gaborone – Local citizens only (3 year contract)
Trainee Engineers x 3	BTech / Degree / Diploma in Engineering (Electrical – HT; Mechanical or Civils)	BTech / Degree in Engineering (Electrical – HT; Mechanical or Civils)	Prepared to enter into 2 year training contract in Engineering or Project Management	2-5 years' experience in Power, Infrastructure or Commercial Projects	Gaborone – Local citizens only (3 year contract)